

# Outpost at Squaw Creek Rental Policies

**Rental Use:** An event may not interfere with any of the programs or services of Squaw Creek or other events on Squaw Creek property. Squaw Creek reserves the right to limit use of Squaw Creek property at any time. Rental policies and terms are subject to change without notice.

**Payments:** Payment is due in full upon the execution of the Rental Agreement. Refunds will be issued for rental cancellations made up to 7 days prior to event (minus 20% of rental total). There will be no refunds for events cancelled within 7 days of rental date.

**Occupancy Time:** Squaw Creek will allow Renter 1 hour prior to event time for set up. Clean up time will be included in the rental hours booked. Any additional time will be billed at the same hourly rate as the event. All events must be completed by 9:00pm, unless prior arrangements have been made. Cost for events lasting past 9:00pm will be charged an extra \$100 per hour.

**Alcohol Use:** No alcoholic beverages will be allowed without permission from Squaw Creek. Such permission will be specified in the rental agreement. Shots and keg beer are not allowed. Alcohol may only be consumed within designated areas within the event space and may not be taken to the parking lot. The legal drinking age in Texas is 21. The Renter, catering vendor, and servers shall not permit alcohol to be served to minors. All guests should be prepared to present proper identification. Squaw Creek expects responsible alcohol service. If during the event, the renter, catering vendor, servers, security, or Squaw Creek staff deem alcohol consumption to be excessive, Squaw Creek has the authority to discontinue alcohol consumption and service at the event and to declare the event to be ended. The Renter will be held responsible for communicating and enforcing this policy with guests. Non-compliance with this policy may result in early termination of the event. The bar may be open a maximum of 4 hours and must be closed 30 minutes prior to the event's ending time.

**Decorations:** Decorations must be able to detach with relative ease and not cause damage to the room. Nails, tape, tacks, and any other small decorating particles, including confetti and glitter, are prohibited. Candles must have the flame contained at all times.

**Damage and Cleaning Policy:** The Renter is responsible for making sure all trash is in trash bins, all decorations and personal items are removed at the end of the rental, and for any excessive cleaning (non-routine) of the property. Squaw Creek is not responsible for items left after an event. A fee, determined by the Squaw Creek staff, will be charged to the card on file to cover any damages and excessive cleaning above normal wear and tear. This includes damage done by the Renter, Renter's guests, and Renter's service providers.